



Weekend & Long Weekend Camp Confirmation Packet

Dear Camper and Caregiver,

Welcome to Girl Scouts Summer Camp. We can't wait for you to pack in the memories with us this summer at camp. Thank you for choosing Girl Scouts of Montana and Wyoming (GSMW) for your Girl Scout's summer adventures!

Please ensure you have paid the full camp fee two weeks before the start of your camp. If you need help with camp payments, please contact customercare@gsmw.org.

READ THIS ENTIRE DOCUMENT FROM BEGINNING TO END and refer to it as you prepare for camp.

This camp confirmation packet includes:

- **PACKING LIST & CAMPER PREPARATION**

Use a pencil to help you track everything as you pack to come to camp. Bring a copy of the list to camp to keep track of everything you should take home. Label everything you bring with the camper's name!

- **CHECK-IN / CHECK-OUT TIMES & PROCEDURES**

GSMW has defined procedures for checking in and out of camp. Directions to each camp location are also included.

- **PERMISSION/RELEASE/HEALTH FORMS**

All forms should be completed online in your UltraCamp account. Health forms that are incomplete may prevent your child from attending camp.

- **CAMP SUCCESS GUIDE / FREQUENTLY ASKED QUESTIONS**

Got a question? To help you and your camper prepare for this experience, we have compiled a [Camp Success Guide](#).

ADULT CAMPERS RESPONSIBILITY

Adults are expected to participate in all aspects of camp activities. Staff is here to help facilitate activities but, adults will be expected to oversee camper behavior and participation.

Groups are expected to provide correct number adults to maintain adult to camper ratios as outlined by GSUSA. More info on camper-adult ratios camp be found here: [Adult-to-Girl Ratios: Understanding How Many Volunteers You Need](#)

- Adults will serve as primary chaperones for their camper(s) throughout camp.
- Adult campers will receive camp schedules to help yourself and other campers remain on-time and well-informed.
- Adults are expected to participate in scheduled activities, on time. Help your group with their activities, as needed, but also create your own crafts and play games as a fully engaged camper.

- Adults should help all other campers by reminding them to keep their bathroom clean, and be quiet at bed time.
- Adults should advise their group to wake up, pack their day pack, be on time to meals and flag ceremonies, go to bed, and to behave in a manner consistent with the Girl Scout Promise and Law.
- Adults should adhere to Girl Scouts principles and camp rules, guidelines, and schedules at all times.
- All campers, adult and child, will have campers responsibilities.
- The primary camp rule to enforce from the very start of camp is our “buddy system”. This requires that every child have a buddy with them at all times. This means another child or *related* adult must accompany the child to and from all activities, the bathroom, and to their cabins at night. In other words, a child is never alone and never alone with an unrelated adult. Staff will need help enforcing this rule with all children at all times. Adults, if you see a child on their own, please be sure they acquire a buddy ASAP! We highly recommend adults adhere to the buddy system, as well.

From around the campfire,
Your GSMW Resident Camp Team

CAMPER AND CAREGIVER PREPARATION

Before coming to camp, it is important to prepare your Girl Scout for a great learning experience:

- With support and advice, let your camper pack their own bag, and teach them how to roll their own sleeping bag so they gain independence even before arriving at camp.
- Parents, prepare yourself for camp! Children can easily pick up on their parent’s feelings. So, if you’re nervous about camp, they will be, too. Show your camper that you’re excited for their camp opportunity, and discuss how it will be a great experience for parent and child!
- Listen to the camper’s concerns, and provide answers to their questions. If they have questions about camp that you can’t answer, feel free to ask customercare@gsmw.org.

Prepare your camper to use coping strategies, like these, at camp:

- Try to play every game and try every offered activity at least once.
- Look forward to the new skills and adventures each day at camp.
- Introduce yourself to at least one new friend every day!

For more hints on preparing for camp, check out GSUSA’s “Camp Hacks” videos at:

www.youtube.com/user/girlscoutvideos/playlists

GSMW Happy Camper Kit - \$25

Consider pre-ordering a “GSMW Happy Camper Kit” which will be given to campers on the first day of camp. These kits are curated to provide comfort and excitement for campers. For details on how to purchase a Happy Camper Kit please visit www.gsmw.org/camp.

CAMPER PACKING LIST

- At camp, we dress to be comfortable and safe, and we prepare for being outdoors in all conditions.
- Do not bring anything to camp that cannot get dirty, messy, or broken. Rugged, comfy clothes work best.
- Label all belongings.
- Limit camper's baggage to one duffel plus one daypack and a neatly rolled sleeping bag & pillow.
- Girls should be able to pack, unpack, and carry their own things.
- Campers will not be permitted to wear open-toe shoes or sandals at any time other than in the showers.
- During weekend camps, showers are optional, so any items brought to camp for showering are optional.
- Please pack for the full length of your camp.
 - Long Weekend: 4 days 3 nights
 - Weekends: 3 days 2 nights

Clothes

- ☐ Shorts
- ☐ T-shirts
- ☐ Rain jacket
- ☐ Long pants
- ☐ Underwear
- ☐ Bras
- ☐ Pajamas
- ☐ Shower shoes
- ☐ Closed toe shoes*
- ☐ Swimsuit

Bedding

- ☐ Twin fitted sheet
- ☐ Sleeping bag
- ☐ Pillow & pillowcase
- ☐ Towel

Personal Care

- ☐ Medications*
- ☐ Toothbrush & toothpaste
- ☐ Shampoo, conditioner, body wash
- ☐ Wash cloth
- ☐ Deodorant
- ☐ Sunscreen
- ☐ Bug spray
- ☐ Feminine care products
- ☐ Hair brush
- ☐ Pony tail holders

Other Items

- ☐ Brimmed hat
- ☐ Flashlight & batteries
- ☐ Water bottle*
- ☐ Laundry bag
- ☐ Day pack

Optional

- ☐ Stuffed animal
- ☐ Camera & batteries
- ☐ Journal & pens
- ☐ Reading material
- ☐ Stationary, stamps, pre-addressed envelopes
- ☐ Friendship string
- ☐ Pirate costume

Do NOT Pack

- Cellphones, tablets, or smart watches
- Food, gum or flavored drinks
- Anything sentimental
- Weapons, explosives, alcohol, tobacco, or other illegal substances

Dress Code

Shorts should be long enough to sit on pine needles, logs, etc. comfortably

All shirts must have straps (spaghetti straps not allowed)

Campers will be active! Their clothes should not hinder them from activities.

*Indicates items that should be taken out of luggage and with camper during check in

CHECK-IN AND CHECK-OUT SCHEDULE

****Gates to camp will not open and staff is unavailable until the listed times below. Please do not open the gate OR come onto camp property prior to a staff member being there. ****

Camp Castle Rock

ADDRESS: 665 Little Basin Creek Road, Butte, MT 59701-9693

DIRECTIONS: Exit off I-90 onto Montana Street. Head south on Montana Street until you pass the cemeteries. Make a right turn heading toward Copper Hill Park and Driving Range. Go past the park until the road forks, take a left onto Little Basin Creek Road (sign is missing, if you go straight you will be on Beef Trail Road). Continue on Little Basin Creek Road 6.5 miles. There will be a gate on the right. Look for Camp Castle Rock signs and #665.

Theme	Check-in Date/Time	Check-out Date/Time
Troop Camp	Friday , June 20 (6- 7 PM)*	Sunday , June 22 (10 AM)
Long Weekend	Thursday , June 26 (2-3 PM)**	Sunday , June 29 (10 AM)

**Dinner is not provided Friday night. Please eat prior to checking in to camp.*

*** Lunch is not provided Thursday afternoon. Please eat prior to checking in to camp.*

Timbercrest Camp

ADDRESS: 513 W. Fork Rd. Red Lodge, MT 59068

DIRECTIONS: Route 212 into Red Lodge, turn right (north) between Chateau Rouge Motel and Beartooth Ranger Station onto Ski Run Road (also known as W. Fork Rd). Follow the road approximately 4 miles to a fork in the road, then follow to the left (West Fork Road – FS #71). Follow approximately 2 miles to Timbercrest Camp, turn right. Follow road approx. ½ mile to gated entrance.

Theme	Check-in Date/Time	Check-out Date/Time
Troop Camp	Friday , July 11 (6-7 PM)*	Sunday , July 13 (10 AM)
Family Camp	Friday , July 18 (6-7 PM)*	Sunday , July 20 (10 AM)
Long Weekend Camp	Thursday , July 31 (2-3 PM)**	Sunday , August 3 (10 AM)

**Dinner is not provided Friday night. Please eat prior to checking in to camp.*

*** Lunch is not provided Thursday afternoon. Please eat prior to checking in to camp.*

Camp Sacajawea

ADDRESS: 3155 W. Micro Rd. Casper, WY 82601

DRIVING DIRECTIONS: From I-25 take exit 185 (Wyoming Blvd.) Follow the road to the stop light at Casper Mountain Road; take a left (south) toward the mountain. Continue on this road approximately 5.6 miles until you reach the “Y” in the road. Take the right fork (Hogadon Road to ski area) and follow until you reach a gravel road. This is W. Micro Road (you’ll see a Natrona County Archery sign); take a left and continue on Micro Road. Camp Sacajawea winter entrance road is on the left before you reach the cell phone towers. Summer entrance road is further down W. Micro Road.

Theme	Check-in Date/Time	Check-out Date/Time
Long weekend	Thursday , June 31 (2-3 PM)**	Sunday , August 3 (10 AM)
Troop Camp	Friday , August 8 (6-7 PM)*	Sunday , August 10 (10 AM)
GO (Get Outdoors) Camp	Friday , August 15 (6-7 PM)*	Sunday , August 17 (10 AM)

**Dinner is not provided Friday night. Please eat prior to checking in to camp.*

*** Lunch is not provided Thursday afternoon. Please eat prior to checking in to camp.*

CHECK-IN AND CHECK-OUT PROCEDURES

CHECK-IN DAY

Check-in runs from 6:00-7:00 pm. Please inform us if there will be a late check in at: 406-743-9329.

- If a camper is attending troop camp and not arriving with the troop leader their caregiver must wait on camp until the troop leader arrives.
- GO, Troop, and Family: Please eat dinner prior to arriving. Camp will provide snacks around 7:30 pm, during Keys to Camp Success.
- Long Weekend: Please eat lunch prior to arriving. Camp will provide snacks around 3:30 pm, during Keys to Camp Success.
- Please leave all non-human family members at home. Pets are not allowed on camp properties.
- Adults who are not attending camp are not permitted on camp premises other than the parking lot and check-in area. We do not allow campers to have visitors, and campers are not permitted to call home during the camp session. Prepare yourself and your camper for this.

CHECK-OUT DAY

Parents/ caregivers are asked to pick-up their campers within the assigned check-out time range specific to your camp location and theme. Refer to the table for the correct pick-up time.

- Campers leave between 9 - 10 a.m. on Sunday. We recommend packing prior to Sunday morning to make departure easier. Please make sure to check the Lost and Found prior to departure.
- Check-out times are firm and cannot be negotiated. **Notify camp staff immediately if emergency circumstances arise by calling 406-794-0087.**
- Campers must check-out with GSMW staff before leaving. Be sure every member of your group is accounted for at the check-out station.
- Campers may only leave with the parent, adult, or troop leader they arrived with unless special arrangements have been made during check-in.
- Most campers travel to camp with the group they are attending with. Yet, a camper may be dropped off or picked up by an adult who is not attending camp. Please tell the check-in station who will be picking up the child at the end of the event. The person picking up the child must have a photo ID and must be designated by the person dropping off.
- Adults that are not registered campers will not be allowed to tour campus or to leave the check-out areas.

Got a question?

To help you and your camper prepare for this experience, we have compiled a [Camp Success Guide](#). If you have any additional questions or concerns prior to your arrival at camp, please contact Girl Scouts of Montana and Wyoming Headquarters at (406) 252-0488 or customercare@gsmw.org.